**Work Experience**

**Business Analyst**

**Albertsons Companies**

**Dec 2015 – Present**

* Began as auditor in allowance billing.
* Recognized for development of critical tools and queries and promoted to Business Analyst responsible for:
  + Systems analysis - exploring company systems and infrastructure to uncover inefficiencies. My personal analyses has identified and reduced 12,000 labor hours annually, or roughly $X in annual savings.
  + Process improvement - building appropriate tools and alternative workflows to reduce waste. I have personally saved the company $15 million since I began in [Month, Year]
  + Overhaul - when it makes sense for the business, I interview primary stakeholders, conceptualize the primary goal and re-envision the roadmap to accomplishing the task. As an example, I’ve developed, tested, deployed, and continued to track analytics to gain insights on [X project].

**Superintendent of Repairs**

**Saguaro Drywall**

**2013 - 2015**

* Began as a laborer
* Quickly advanced to lead superintendent in charge of all of the drywall repair team.
* Responsibilities includeded:
  + Cost estimation
  + Contract writing
  + Review of all repair work including high net-worth, custom residential clients.
  + Creating and maintaining jobsite scheduling
  + Facilitating communications between clients and crew for time-critical situations
  + Job site inspection to maintain high quality assurance
* Discovered my love for software development by creating database for job site information and created a scheduling application using Visual Basic for Applications in Excel.

**REFERENCES**

Greg Rousseau [ X years ] (so they know how long they’ve known you)

Group VP National Service Center at Albertsons Companies

greg.rousseau@albertsons.com

Tracey Schmitz [ X years ] (so they know how long they’ve known you)

Director of Allowance Billing at Albertsons Companies

tracey.schmitz@albertsons.com

David Lehn - X years (so they know how long they’ve known you)

Manager of Allowance Audit at Albertsons Companies

david.lehn@albertsons.com

Amber Pampas - X years (so they know how long they’ve known you)

Director at Saguaro Drywall

amber.pampas@saguharo.com

**Accomplishments**

· Self-taught programmer. Learned from documentation, online videos, and StackOverflow.

· Certified in Robotic Process Automation through Automation Anywhere.

**Software languages**

* List
* All
* here